

### **General Presentation Tips:**

- Put a title at the top of each slide that states the slide's main point
- Use large, easy-to-read font (e.g., Arial) throughout
- Font size: 18 point minimum, 24 point recommended, 36 point or larger for title
- Fixed-width font (e.g., Courier New) is recommended for DNA or protein sequences, especially alignments
- Don't use too much text. Bullet points are generally better than full sentences or paragraphs. Avoid reading the slide to the audience.
- Use primary colors when possible, especially red and blue. Red/green heatmaps are not readable to those who are color blind. Use blue/yellow instead.
- Don't forget to put your name in the bottom right hand corner.
- Speak loudly and clearly. Face forward as much as possible. Try not to rush.
- Practice what you will say about each slide so that you present the essential points as clearly and efficiently as possible.
- Practice your presentation with a timer to make sure that you are at or under three minutes. Adjust the slides or what you say about them if needed.

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